

Re-Appointment Checklist for Graduate Assistantships

Job Description Form

Evaluation Form

Tuition Exemption Form

Personnel Action Form

Please remember that GAs must be enrolled full-time (i.e. 6 hours for the Summer and 9 hours in the Fall and Spring) in order for their packets to be processed.

Our office has a two-week internal deadline for processing GA paperwork, so we suggest that packets be submitted as early as possible to avoid delays in payment.

Please address envelopes to Dante Bryant, 205 Administration Building.