

GRADUATE ASSISTANT QUALIFICATIONS FORM

(To be filled out by employer)

Name: _____ SSN: _____
(Last) (First) (Middle) Stud/Emp#: _____

Section 1: General Information

Assistantship Dept.: _____ Supervisor: _____
Degree Program Student Is Enrolled In _____
Graduate Coordinator (for student's degree program) _____

Section 2: Type of Assistantship (Choose One) _____ Fiscal _____ Academic

Section 3: Type of Assignment (Choose One)

_____ Service Assistant (SA) _____ Research Assistant (RA)
_____ Teaching Assistant 1 (TA1) _____ Teaching Assistant 2 (TA2) _____ Teaching Assistant 3 (TA3)

Section 4: Qualifications (fill in ALL information)

UGGPA: _____ GGPA: _____ GRE/GMAT: _____
OTHER: _____

Section 5: TA3 Qualifications (Choose One)

_____ Master's Degree in teaching field
Degree: _____ Date: _____ University: _____

_____ 18 Graduate credit hours in teaching field (LIST all classes)

Course Prefix	Course Number	Hours Earned	Course Prefix	Course Number	Hours Earned
1. _____	_____	_____	4. _____	_____	_____
2. _____	_____	_____	5. _____	_____	_____
3. _____	_____	_____	6. _____	_____	_____

Section 6: Language Requirement (Choose One)

_____ English is the Primary Language _____ English is a Second Language - _____ TOEFL Total Score

Section 7: Eligibility to Work (Choose One)

_____ United States citizen If not a citizen, immigration status _____

Section 8: Approval Signatures

Supervisor's signature

Date

Graduate Coordinator's signature

Date