

# Summer 2009 Graduation Checklist

## Master's – Thesis



ALL FORMS MUST BE TYPED

✓	Document	Description	Deadline
	<b>Application for Candidacy</b>	Obtain form online. Turn in to the Graduate School office. (Education and Business students turn in to their program)	<b>March 27</b>
	<b>Application for Degree</b>	File online via the Registrar's website ( <a href="http://registrar.uno.edu">http://registrar.uno.edu</a> ).	<b>June 8</b>
	<b>Request for Master's Examination</b>	Obtain form online. Turn in to the Graduate School office. (Education and Business students turn in to their program)	<b>June 19</b>
	<b>Defense Date</b>	Students defending their Thesis or Dissertation after this date will graduate the following semester.	<b>July 10</b>
	<b>Format Check</b>	A format review of the completed manuscript by the Graduate School. Submit as no more than 2 Word files to <a href="mailto:reviewer@uno.edu">reviewer@uno.edu</a> . Manuscripts must follow the format requirements published on the Graduate School Thesis & Dissertation website: <a href="http://grad.uno.edu/td/index.cfm">http://grad.uno.edu/td/index.cfm</a> .	<b>July 17</b>
	<b>Final Version</b>	Submit as a single PDF file to <a href="mailto:reviewer@uno.edu">reviewer@uno.edu</a>	<b>July 24</b>
	<b>Thesis &amp; Dissertation Approval Form</b>	Obtain form online. The approval for students submitting their manuscript. Signed by student & committee. Turn in <b>original</b> to The Graduate School.	<b>July 24</b>

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