



Fall 2009 Graduation Checklist

Master's – Thesis

ALL FORMS MUST BE TYPED

√	Document	Description	Deadline
	Application for Candidacy	Obtain form online. Turn in to the Graduate School office. (Education and Business students turn in to their program)	June 28
	Application for Degree	File online via the Registrar's website (http://registrar.uno.edu).	August 28
	Request for Master's Examination	Obtain form online. Turn in to the Graduate School office. (Education and Business students turn in to their program)	October 23
	Defense Date	Students defending their Thesis or Dissertation after this date will graduate the following semester.	November 6
	Format Check	A format review of the completed manuscript by the Graduate School. Submit as no more than 2 Word files to reviewer@uno.edu . Manuscripts must follow the format requirements published on the Graduate School Thesis & Dissertation website: http://grad.uno.edu/td/index.cfm .	November 13
	Final Version	Submit as a single PDF file to reviewer@uno.edu	November 20
	Thesis & Dissertation Approval Form	Obtain form online. The approval for students submitting their manuscript. Signed by student & committee. Turn in to the Graduate School office.	November 20

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Website Address: <http://grad.uno.edu>