

GENERAL CURRICULUM VITAE FORMAT

Background

(Report all items in *reverse chronological order*.)

Education: Institution, degree or program, dates

Experience

- A. Academic: Description with rank, period of appointment
- B. Other professional: Position, period of appointment

Scholarly and Creative Productivity

(Report all items within each category in *reverse chronological order*.)

1. *Publications*

(List only those items that have actually been published.)

A. Books

(Specify whether you served as an author or editor. Give place, publisher, date of publication, and names of other authors/editors, if any, in the order in which they appear on the publication.)

a. Scholarly books

- i. Refereed
- ii. Non-refereed

b. Text books

- i. Refereed
- ii. Non-refereed

B. Refereed/Invited Publications

(Include the number of printed pages for each publication and list the names of authors in the order in which they appear on the publication. Also, indicate which publications were invited.)

a. Book chapters

b. Journal articles

c. Refereed monographs

d. Refereed proceedings

- C. Other Publications
 - a. Non-refereed academic journal articles (no outside reviewer)
 - b. Others (working papers, non-refereed proceedings, abstracts, trade journals, reviews, popular publications)
- 2. *Items Accepted for Publication but Not Yet Published*
(Give as complete information as possible.)
- 3. *Artistic or Other Creative Contributions*
(Exhibits, performances, productions, compositions, software, etc. Group the entries in a manner that is standard for your discipline.)
- 4. *Participation at Professional Meetings*
(Presentations at professional meetings. Provide the title, co-authors (if any), name of the meeting; when and where it took place.)
- 5. *Other Scholarly or Creative Activities*
 - A. Service in role of discussant, critic, reviewer for professional meeting or publications
 - B. Service in role of officer of professional organization, program committee member, session organizer for professional meeting
 - C. General editorship of journal, monograph series, book series
 - D. Professional society membership
- 6. *Awards, Lectureships, or Prizes*
(List those that show recognition of scholarly or artistic achievement.)
- 7. *Grants and Contracts*
 - A. Grants and contracts received
(Indicate project title, source and amount of grant, and date grant was approved.)
 - a. Principal investigator, co-principal investigator, or equivalent
 - b. Not principal investigator, etc. (indicate your role)
 - B. Grants and contracts applied for
(Indicate project title, source and amount of grant, and date of the application. Do not repeat items listed under 7.A).

- a. Principal investigator, co-principal investigator, or equivalent
 - b. Not principal investigator, etc. (indicate your role)
8. *Thesis/Dissertation Committee Service*
(Limit entries to thesis/dissertation service during last three years. Indicate the service capacity [committee member or chair], name of student, thesis/dissertation title, date/expected date of completion.)
9. *Major Areas of Creative or Research Interest*
10. *Other Professional Accomplishments*
 - A. Manuscripts under submission
(Include the title of the manuscript, and when and where it has been submitted.)
 - B. Course/Program design and development
 - C. Special recognition for teaching
 - D. Academic service
 - a. On-campus (as administrator, committee member, etc.)
 - b. Off-campus (include speaking engagements)
 - E. Other service