

# **Graduate Faculty Appointment Criteria**

## **Department of Sociology**

### **General Policy**

The following are policy statements/criteria for membership on the graduate faculty. Faculty members are encouraged to review the University of New Orleans Faculty Handbook and the Graduate Coordinators' Handbook for additional information.

Graduate Faculty status may be granted in one of two categories: Associate Graduate Faculty Membership or Full Graduate Faculty Membership. Colleges will determine the level of participation for faculty members on policy matters and voting rights. For recommending candidates for degrees, both Full and Associate Members have voting rights.

### **Full Membership**

Full members of the Graduate Faculty are recommended for six-year terms. Full members can serve as the Chair of, or as a member of graduate thesis/dissertation committees as well as teach advanced graduate-level courses.

### **Requirements for Full Membership**

1. Holds a terminal degree appropriate to the academic discipline.
2. Holds an academic rank at UNO of associate or full professor, with indeterminate tenure, and is full-time.
3. At least three research publications over a six year period.
4. Satisfactory teaching evaluations.

### **Associate Membership**

Associate members of the Graduate Faculty are recommended for terms of three years. Associate members can serve as Chair of, or as a member of graduate thesis/dissertation committees as well as teach graduate-level courses.

### **Requirements for Associate Membership**

1. Holds academic rank at UNO at the assistant professor level or above.
2. Full-time faculty appointment.
3. Must publish at least one research publication over a three year period
4. Must receive satisfactory teaching evaluations.

\* An exception to the last two requirements above is granted for a faculty member with a new Ph.D. who is at the beginning of his/her academic track. Since a new Ph.D. may not have had the opportunity to teach and/or may not have obtained the requirement of one research publication over a past three year period, he/she will be given a three-year term of trust in which to earn satisfactory teaching evaluations and/or the required research publication record

### **Conditional Associate Graduate Faculty Status**

Term: up to three years.

#### **Requirements for Conditional Associate Membership**

1. Ph.D. degree enables a faculty member to serve up to a three year term.
2. A.B.D. status enables a faculty member to serve for a one year Administrative term only.
3. Satisfactory teaching evaluations.
4. Must meet at least one of the following requirements:
  - a. regular attendance at professional meetings in the faculty member's discipline.
  - b. publication of review articles in their scholarly area of interest.
  - c. periodic presentation of university or departmental seminars reviewing current research/scholarly trends in the discipline.
  - d. publication of pedagogical works.
  - e. significant involvement in curricular development.
  - f. peer-review of course content.

#### 1. Criteria for serving as a Major Professor for Master/Doctoral Study

1. The candidate must hold either full, associate, or a conditional associate appointment to the graduate faculty.

#### 2. Criteria for serving as a Thesis/Dissertation Committee Member

1. The candidate must hold either full, associate, or a conditional associate appointment to the graduate faculty

#### 3. Criteria for Teaching Graduate Level Courses

1. The candidate must hold either full, associate, or a conditional associate appointment to the graduate faculty.

Approved by the Graduate Council  
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