

Graduate Faculty Appointment Criteria

Department of Music

General Policy

The following are policy statements/criteria for membership on the graduate faculty. Faculty members are encouraged to review the University of New Orleans Faculty Handbook and the Graduate Coordinators' Handbook for additional information.

Graduate Faculty status may be granted in one of two categories: Associate Graduate Faculty Membership or Full Graduate Faculty Membership. Colleges will determine the level of participation for faculty members on policy matters and voting rights. For recommending candidates for degrees, both Full and Associate Members have voting rights.

Associate Membership

Associate members of the Graduate Faculty are recommended for terms of one, two, or three years. Associate members can serve as Chair of, or as a member of graduate thesis/dissertation committees as well as teach graduate-level courses.

Requirements for Associate Membership

- Holds academic rank at UNO at the assistant professor level or above, either full-time or adjunct. The rank of instructor may be considered for limited duties such as serving as a committee member or teaching graduate level courses.
- Meets the following respective criteria:

A. Criteria for serving as a Major Professor for Master/Doctoral Study

Musicologist, Music Theorist, Music Education Specialist: Publication of Scholarly books, articles and reviews concerning music. Credit will also be given for participation at meetings of professional organizations. Publication of a Doctoral dissertation without substantial expansion, revision, or elaboration normally will not in itself be sufficient for consideration.

At least one article/book chapter or equivalent appearing once every two years.

Composer: Publication, public performance and/or published recording of compositions, arrangements, and/or practical, scholarly editions of otherwise unavailable music. Publication or performance of a composition submitted as a doctoral dissertation, or publication and performance of compositions that have been counted in lieu of the doctoral dissertation, normally will not in itself be sufficient for consideration.

At least one new work performed every two years.

Performer: A full-length solo or small ensemble performance, a solo appearance with orchestra, band or chorus, or the performance of a concerto, extended vocal work or equivalent. Credit will also be given for performances of single works within a solo or small ensemble recital/concert and for published recordings.

At least one performance annually. For single works within a concert, at least three such performances annually.

Conductor: Appearances as a conductor of ensembles in any of the following categories: Invited performances on artist series, professional conventions, media and performances that require additional preparation at times other than scheduled class meetings (e.g., opera, choral/orchestral works, musical comedies) by departmental performing groups. Public appearances that are part of the normal activity of the Department of Music performing groups and are prepared within the framework of scheduled class meetings are considered part of the conductor's instructional assignment.

Evidence of invitation(s) to conduct or adjudicate with at least one such off-campus conducting experience annually.

B. Criteria for serving as a Thesis/Dissertation Committee Member

Criteria for Committee membership will be the same as Major Professor membership, with the following exceptions:

- Advanced study in music often requires the candidate to take private studio lessons. The Department employs adjunct professional experts in each individual instrument & voice as is common practice nationally. These experts will be eligible to bring their instrumental & performance expertise to a graduate committee.

Criteria for studio lesson adjunct will include:

- acceptance as an adjunct studio teacher
- evidence of consistent professional work in his/her field.

Please Note: *The Major Professor criteria will also allow the individual to receive recognition for professional experience in areas outside of the individual's principal area of expertise. It is common in the general field of music that individuals may expand their contributions to the profession to pursue activities listed under other expertise areas. This contribution will be considered and included as part of the overall evaluation of the individual's work.*

C. Criteria for Teaching Graduate Level Courses

General criteria for all subject areas (must evidence at least two of the following):

- attendance at professional meetings in field of expertise at least every other year
- participate in Graduate Colloquium to include overview of current trends in field
- significant involvement in curriculum review & development
- participation of peer review of course content.

In the case of adjunct faculty teaching Applied Music, the teacher must exhibit either on-going performance activity or extensive experience in the particular field of expertise.

Department of Music: Definition of Terminal Degrees

Musicologist/Music Theorist, Ph.D.; Music Education Specialist, Ph.D. or D.M.E.

Composer: The doctorate (usually designated as D.M. or D.M.A., occasionally as Ph.D.) Flexibility in this degree requirement may be considered under circumstances where a composer has an extensive achievement of performed & published compositions.

Performer: The master's degree. With adequate professional experience, the master's degree (M.M., M.A. in Music, M.F.A. in Music) may be considered terminal; a D.M. or D.M.A. is to be encouraged. Flexibility in this degree requirement may be considered under circumstances where a performer has extensive, recognized experience as a professional in his/her field.

Conductor: The doctorate. Flexibility in this degree requirement may be considered under circumstances where a conductor has extensive, recognized experience as a professional in his/her field.

Full Membership

Full members of the Graduate Faculty are recommended for six-year terms. Full members can serve as the Chair of, or as a member of graduate thesis/dissertation committees as well as teach advanced graduate-level courses.

Requirements for Full Membership

- Holds a terminal degree appropriate to the academic discipline.
- Holds an academic rank at UNO of associate or full professor, with indeterminate tenure, and is full-time.
- Meets all of the criteria for Associate Members in Part A above as well as the following (specific criteria to be filled out by Department – examples are given below):

1. The candidate has served on a minimum of three thesis/dissertation committees.
2. The candidate has successfully directed a minimum of one thesis or dissertation to completion.
3. The candidate has experience teaching graduate-level courses.

Approved by the Graduate Council
January 2002