

Graduate Faculty Appointment Criteria

Department of Mechanical Engineering

General Policy

The following are policy statements/criteria for membership on the graduate faculty. Faculty members are encouraged to review the University of New Orleans Faculty Handbook and the Graduate Coordinators' Handbook for additional information.

Graduate Faculty status may be granted in one of two categories: Associate Graduate Faculty Membership or Full Graduate Faculty Membership. The College of Engineering determines the level of participation for faculty members on graduate policy matters and voting rights. For recommending candidates for degrees, both Full and Associate Members have voting rights.

Associate Membership

Associate members of the Graduate Faculty are recommended for terms of one, two, or three years. Associate members can serve as Chair of, or as a member of non-thesis/thesis/dissertation committees as well as teach graduate-level courses.

Requirements for Associate Membership

- A. Holds academic rank at UNO at the Assistant Professor level or above, either full-time or adjunct. The rank of Instructor may be considered for limited duties such as serving as a committee member or teaching graduate level courses.
- B. Meets the following respective criteria:

A. Criteria for serving as a Major Professor for Master/Doctoral Study

- 1. The candidate has demonstrated success in teaching graduate level mechanical engineering courses.
- 2. The candidate has published, on average, a minimum of one professional publication per year, over the previous period of graduate faculty appointment. Professional publications may include: books, book chapters, monographs, journal articles, conference proceedings, patents, and final reports to contractors/grantors.
- 3. The candidate has experience in the research area being studied.
- 4. The candidate has demonstrated a commitment to professional development as evidenced by activities such as: active participation in professional organizations, professional service, community service, participation on grants or contracts, attendance at professional meetings.

B. Criteria for serving as a Non-Thesis/Thesis/Dissertation Committee Member

1. The candidate has experience in the research area being studied.
2. The candidate has demonstrated a commitment to professional development as evidenced by activities such as: active participation in professional organizations, professional service, community service, participation on grants or contracts, attendance at professional meetings.

C. Criteria for Teaching Graduate Level Courses

The candidate has significant experience in the particular area to be taught.

Full Membership

Full members of the Graduate Faculty are recommended for six-year terms. Full members can serve as the Chair of, or as a member of graduate non-thesis/thesis/dissertation committees as well as teach graduate-level courses.

Requirements for Full Membership

- A. Holds a terminal degree appropriate to the academic discipline.
- B. Holds an academic rank at UNO of Associate or Full professor, with indeterminate tenure, and is full-time.
- C. Meets all of the criteria for Associate Members in Part A above as well as the following:
 1. The candidate has served on a minimum of three non-thesis/thesis/dissertation committees.
 2. The candidate has served as a Major Professor for a minimum of one graduate student.

Approved by the Graduate Council
December 2001