

Graduate Faculty Appointment Criteria

College of Sciences

General Policy

The following are policy statements/criteria for membership on the Graduate Faculty. Faculty members are encouraged to review the University of New Orleans Faculty Handbook and the Graduate Coordinators' Handbook for additional information.

Graduate Faculty status may be granted in one of two categories: Associate Graduate Faculty Membership or Full Graduate Faculty Membership. For recommending candidates for degrees, both Full and Associate Members have voting rights.

Nominations to the Graduate Faculty shall be reserved for faculty who have a history of professional accomplishments which reflect a current familiarity with topics in those areas in which they teach, mentor or supervise graduate students.

Faculty recommended for Graduate Faculty status shall hold the highest degree appropriate to the field.

Each department shall designate whether a faculty member nominated for Associate Membership will be engaged in the supervision of graduate research, service on graduate committees, and/or teaching of graduate-level courses based on the criteria provided herein.

Associate Membership

Associate members of the Graduate Faculty are recommended for terms of one, two, or three years. Associate members can serve as Chair of, or as a member of graduate thesis/dissertation committees as well as teach graduate-level courses.

Requirements for Associate Membership

- Holds academic rank at UNO at the Assistant Professor level or above, either full-time or adjunct. The rank of Instructor may be considered for limited duties such as serving as a committee member or teaching graduate level courses.

- Meets the following respective criteria:

A. Criteria for Serving as a Major Professor for Master/Doctoral Study (more specific criteria may be determined by the Departments)

1. Except in the case of an initial appointment, the candidate has demonstrated success in teaching college/university level courses.

2. Except in the case of an initial appointment the candidate has demonstrated a history of professional accomplishments which reflect current familiarity with the topics in the area in which he/she will supervise graduate students as indicated by:
 - a. Publication of a minimum number of research finding, case studies, survey results, or other scholarly activities in refereed journals or conference proceedings,
or
 - b. Publication of a minimum number of books, chapters or monographs in the faculty member's area of professional expertise
and
 - c. A continuing commitment to research and professional development as evidenced by participation in at least three of the following in the past six-year period:
 - i. Experience in the direction of theses and/or dissertations, except where the faculty member's prime role is that of a teaching specialist.
 - ii. Participation on grants and/or contracts, which may include those which address improvement of pedagogy in the faculty member's area of professional experience.
 - iii. Papers read before meetings of professional societies.
 - iv. Service as a regular editor for professional publications, reviewer of manuscripts and/or grant proposals, or as a member of professionally related select committees or panels (e.g., licensing boards, membership committees, executive committees, graduate program review committees, etc.)
 - v. Professional service (e.g., state-of-the-art psychological services, supervision of graduate and undergraduate trainees, professional interactions with industries and businesses, etc.)
 - vi. Periodic presentation of University seminars reviewing current scholarly trends in the faculty member's given field.
 - vii. Development of highly rated peer-reviewed graduate course proposals and/or significant involvement in curricular development.

- viii. Periodic presentation of in-service courses in the faculty member's area of expertise to teachers of pre-college students.

B. Criteria for Serving as a Thesis/Dissertation Committee Member

(more specific criteria may be determined by the Departments)

1. Except in the case of an initial appointment, the candidate has demonstrated success in teaching college/university level courses.
2. The candidate has demonstrated a history of professional accomplishments which reflect current familiarity with the topics in the area in which he/she will mentor graduate students as indicated by the same criteria as in section A.2 above.

C. Criteria for Teaching Graduate Level Courses

(more specific criteria may be determined by the Departments)

1. Except in the case of an initial appointment, the candidate has demonstrated success in teaching college/university level courses.
2. The candidate has demonstrated a history of professional accomplishments which reflect current familiarity with the topics in the area in which he/she will teach graduate courses as indicated by the same criteria as in section A.2 above.

Full Membership

Full members of the Graduate Faculty are recommended for six-year terms. Full members can serve as the Chair of, or as a member of graduate thesis/dissertation committees as well as teach advanced graduate-level courses.

Requirements for Full Membership

- Holds an academic rank at UNO of Associate Professor or above, with indeterminate tenure, and is full-time.
- Meets or exceeds the criteria for Associate Members in Part A (more specific criteria may be determined by the Departments).

Approved by the Graduate Council
June 2002